



OUTSTANDING FACILITY & PARK AWARD OFFICIAL ENTRY FORM

Please attach Official Entry Form to nomination portfolio. It must be RECEIVED at IPRA BY OCTOBER 31, 2006, with \$35 entry fee. Nomination portfolios received after the deadline will be subject to a 10-point penalty, if accepted at all.

IPRA keeps previous year's award nominees and winner narratives on file in the library. This is a great resource for program and facility ideas. Stop by the IPRA office and browse the resource library now!

Questions? Contact Erika Young, St. Charles Park District, 630-584-1055, eyoung@st-charlesparks.org or Stephanie FitzSimons, Bartlett Park District, 630-540-4834, sfitzsimons@bartlettparks.org.

General Information

Award Division (circle one): I II III IV

- I. Agencies with last known equalized assessed valuation of less than \$200 million.
- II. Agencies with last known equalized assessed valuation of \$200 million to less than \$400 million.
- III. Agencies with last known equalized assessed valuation of \$400 million to less than \$1 billion.
- IV. Agencies with last known equalized assessed valuation of \$1 billion or more.

Latest EAV:

Award Category: A – Specific Use/Single Use B – Multiple Use C – Aquatic Facility
(circle one) D – Park E – Renovation/Rehab/Conversion/Remodel/Restore

Nominated Facility/Park Name:

Date Opened:

Facility/Park Location:

Architect/L.A. or Planner:

Agency:

Agency Chief Administrator:

Application Submitted by:

Title:

Agency Address:

City, State, Zip:

Work Phone:

Email:

Date submitted:

Thank you for participating in the IPRA Awards and Recognition Program. **Official Entry Forms and nomination portfolios must be RECEIVED by OCTOBER 31, 2006.** Call to confirm if you are mailing your entry.

Phone: 630-376-1911 **Fax:** 630-376-1919

Postal mail or drop-off submission to: IPRA, 1815 S. Meyers Rd. Suite 400, Oakbrook Terrace, IL 60181

Revised 02/10/06

PURPOSE

The purpose of the Outstanding Facility and Park Award is to honor public agencies for outstanding and unique achievements in the design and development of parks or recreation facilities.

ELIGIBILITY

Agencies that employ IPRA members are eligible to enter. This award is for any existing (new, old or remodeled) park or facility that is open to the public in the 2005 or 2006 calendar year.

DIVISIONS

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- IV. Agencies with last known equalized assessed valuation of \$1 billion or more

Categories

- A. **Specific Use/Single Use Facility:** Includes golf courses, tennis courts, racquetball courts, ice skating rinks, skate parks, museums, park maintenance facilities, etc.
- B. **Multiple Use Facility:** Includes community centers, health and fitness centers, recreation centers, etc.
- C. **Aquatic Facility:** Includes indoor or outdoor pools, beaches, wave pools, aquatic centers, theme parks, etc.
- D. **Park:** Includes community, neighborhood parks, tot lots, playgrounds, nature centers, trails, and forest preserves, etc.
- E. **Renovation/Rehabilitation/Conversion/Remodeling or Restoration:** Existing facility or park structures that have been renovated, etc.

JUDGING

The IPRA Awards Committee will select a panel of experts to judge all entries. There will be one award in each award category.

PRESENTATION OF AWARDS

Awards are **not** presented at the conference luncheon, however recipients are recognized during luncheon proceedings. Winners will be given the option to purchase additional plaques. Plaques will be delivered directly to the winning agency.

PREPARATION OF ENTRY

Six (6) identical portfolios must be submitted according to the entry specifications provided. All materials submitted become the property of IPRA. Portfolios must be prepared by the submitting leisure service agency.

*An electronic file by the winning agency will be requested for posting on the IPRA website and library if available.

Nomination portfolios received after the deadline will be subject to a 10-point penalty, if accepted at all.

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ENTRY SPECIFICATIONS

To receive full point value for each specification, all requested information must be included. **ADDITIONAL MATERIALS WILL NOT BE CONSIDERED.** A single entry with no competition within a division/category is required to meet a minimum standard in order to win.

1.	Nomination portfolio is not to exceed 8 1/2" x 11"	5 points
2.	The entire portfolio is not to exceed 20 pages, single-sided or 10 pages, back-to-back, excluding site plan/drawings. The narrative must be double-spaced and pages must be numbered. All material must be placed in a flat binder. No three ring binders.	10 points
3.	Photos are optional and will be included in the maximum page count.	
4.	Grammar, spelling and punctuation.	5 points
5.	Six (6) identical portfolios must be submitted and arranged with criteria headings in the order below:	<u>10 points</u>
	TOTAL	30 points

CRITERIA

Award Entries will be judged on the following criteria. Emphasis and care should be placed on this part of the entry. **PLEASE WRITE YOUR NARRATIVE USING THE FOLLOWING CRITERIA AS "CHAPTER HEADINGS".**

A.	Project Description - Includes description of site, building size, date built, etc.	5 points
B.	Project Purpose - Includes statement of need, history and development of project.	5 points
C.	Degree of Community Involvement During Planning/Development Phase – Describe the process. Include documentation and other notes.	15 points
D.	Describe Creative Use Of Materials That Were Selected For The Building And Landscaping – Include description of color and texture, aesthetics and visual choices that were made to make the project unique and successful. Include interior, exterior and functional design features.	15 points
E.	Describe efficient and unique uses of energy and/or natural resources – Include water, solar energy, electricity, "Green Architecture", etc.	10 points
F.	Describe maintenance and operation expenses – Include consideration of facility design and construction (if any).	10 points
G.	Describe how the project was funded – Include detailed project budget with architect fees, engineering fees, construction costs, etc.	5 points
H.	ADA Compliance - Description of ADA features.	5 points
I.	Impact Of The Facility Or Park To The Community – Identify how the agency identified the need for the facility/park, including projected impact and use. Include short and long term plans and master planning concepts. Include measurable results.	20 points
J.	Statement As To Why This Facility Is Deserving Of This Award – Summary statement as to why this project is deserving of this award.	15 points
K.	Quality Site Plan and/or Artist's Rendering – Blueprints will not be accepted. Site plans should not exceed 3 pages.	<u>10 points</u>
	TOTAL	115 points
	MAXIMUM POSSIBLE	145 POINTS