



WORKSHOP REGISTRATION FORM

PRE-CONFERENCE/OFFICE SUPPORT WORKSHOP REGISTRATION FORM

Please return form to: **Illinois Park & Recreation Association**
1815 S. Meyers Rd., Suite 400, Oak Brook Terrace, IL 60181
 OR Fax registration to: **630/376-1919**, OR Online registration at: **www.Ilipra.org**

Pre-conference Workshops Thursday, January 26, 2006

8:30 a.m. - 12:00 p.m.

Fee	CEUs	Session/Title
<input type="checkbox"/> \$65	<input type="checkbox"/> \$5	12 Leadership...Five Practices Mastered by Proven Leaders
<input type="checkbox"/> \$65	<input type="checkbox"/> \$5	130 Getting Ready to Fund Raise - Establishing a Viable Nonprofit Organization <small>**Attendance limited to 35 registrants</small>
<input type="checkbox"/> \$65	<input type="checkbox"/> \$5	201 The Power of Schmoozing: How to Make Connections that Really Work
<input type="checkbox"/> \$65	<input type="checkbox"/> \$5	301 Time Management Boot Camp: Fitting a 10-Hour Day into 8...or Less!
<input type="checkbox"/> \$65	<input type="checkbox"/> \$5	421 How the Best Teams are Built and How they Stay that Way!
<input type="checkbox"/> \$65	<input type="checkbox"/> \$5	501 The ABCs of Positive Discipline
<input type="checkbox"/> \$65	<input type="checkbox"/> \$5	610 Stimulating, Motivating and Influencing Others: The Art of Effective Leadership
<input type="checkbox"/> \$65	<input type="checkbox"/> \$5	611 Mind Play: Tools For Creativity
<input type="checkbox"/> \$65	<input type="checkbox"/> \$5	811 How to Develop a Successful Internship Program
<input type="checkbox"/> \$65	<input type="checkbox"/> \$5	1001 Strategic Plans: Planning for Success

1:00 p.m. - 4:30 p.m.

Fee	CEUs	Session/Title
<input type="checkbox"/> \$65	<input type="checkbox"/> \$5	18 Communicate with Strength: 19 Words that Undermine Your Effectiveness
<input type="checkbox"/> \$40	<input type="checkbox"/> \$5	26 Why Benefits? Why Now?
<input type="checkbox"/> \$65	<input type="checkbox"/> \$5	125 Raising More Money: Re-igniting the Passion for Your Mission
<input type="checkbox"/> \$65	<input type="checkbox"/> \$5	131 Developing a Proposal <small>**Attendance limited to 35 registrants</small>
<input type="checkbox"/> \$65	<input type="checkbox"/> \$5	202 Present Like a Pro
<input type="checkbox"/> \$65	<input type="checkbox"/> \$5	302 Follow the Leader: Effective Leadership Skills for Park and Recreation Professionals
<input type="checkbox"/> \$65	<input type="checkbox"/> \$5	303 HR Nightmares on Elm Street: Solve Your Scariest Employee Problems!
<input type="checkbox"/> \$65	<input type="checkbox"/> \$5	422 What Would You Do If You Knew You Could Not Fail?
<input type="checkbox"/> \$65	<input type="checkbox"/> \$5	502 2 Much Fun While Cooperating, Communicating and Relating
<input type="checkbox"/> \$65	<input type="checkbox"/> \$5	503 Discovering Options
<input type="checkbox"/> \$65	<input type="checkbox"/> \$5	613 Exceeding Expectations in the Delivery of Exceptional Customer Service
<input type="checkbox"/> \$65	<input type="checkbox"/> \$5	901 So, You Think That You Have Something To Say!
<input type="checkbox"/> \$65	<input type="checkbox"/> \$5	1002 Developing a Stress Management Plan

Office Support Workshop Thursday 11:45 a.m. - 3:30 p.m.

- \$65 Managing Conflict so that it Doesn't Manage You!
Fee includes lunch, workshop and materials

- Registration must be postmarked or faxed by January 9, 2006.
- Late registrations will be returned.
- On-site registration begins at 7:30 a.m. on Thursday, January 26, 2006.

WORKSHOP ENROLLMENT IS LIMITED! REGISTER EARLY.

REGISTRATION DEADLINE: January 9, 2006.

Name _____
 Agency (student list school) _____
 Mailing Address _____
 City _____
 Zip _____
 Phone _____
 E-mail _____

ADA Compliance: *Please complete if you require special accommodations at this function.*

My requirements are: _____

- Confirmations will be sent to all those pre-registered for workshops.
- **Please do not include any other payment with your pre-conference workshop registration.**
- Cancellation refunds for pre-conference workshops must be requested in writing to IPRA. A full refund (less \$25 processing fee) will be granted until through January 9, 2006. No refunds will be granted after January 9, 2006.
- Participants wishing to change workshops must pay the difference for a higher workshop or *forfeit* the difference for a lesser workshop.
- Fax registrations must be accompanied with credit card information or purchase order.
- CEUs are for certified individuals only.

Total Enclosed \$ _____

Method of Payment (Please check one)

- Check Purchase Order

Make payable to: Illinois Park and Recreation Association

- VISA MasterCard American Express

Card Number _____

Expiration Date _____

VIN# _____

Name and Address of Card Holder _____

Signature _____